



LL/PB 13.12.19

## **Please Take Note**

Dear Parents/Carers,

There are a few things we would like to remind you of to help us in making the school day run smoother for your child.

### **FORGOTTEN ITEMS**

Please ensure your child comes to school prepared for the day with all the items they may need.... snack, water bottle, coat, packed lunch, home learning books, glasses, PE kit, library book, mufti clothing, club attire.

More and more belongings are being brought in throughout the day to the school office and we cannot always guarantee that these get to your child as the office can get very busy!

We send text reminders about all events, letters with events are emailed out and letters can then be viewed from the school website, plus all dates are on the school calendar.

### **CHILDREN COMING INTO SCHOOL FEELING UNWELL**

Please note that if your child is not well enough to be in school please keep them at home. If mentioning to staff that your child is off colour please be discreet in front of your child, sometimes parents mention that they can collect their child if they go downhill, this nearly always results in the child asking to go home. We will always contact you if we are informed your child is unwell during the school day.

Please remember that pupils who have suffered vomiting or diarrhoea must be kept off school for 48 hours.

### **LATE CHILDREN**

Please help us to give your little one the best chance of success by ensuring that they arrive at school around **8.40am and no later than 8.55am**. This is when our day begins and worship starts promptly at 8.55 so anything after this time will set pupils back. It takes time to put away books, reading bags, give in dinner choices etc. and it is worrying for children when they feel behind in these daily routines.

Our register is open until just after 9am but this is still late and I would urge you to make every effort to get your child to school by 8.45am. Late marks create a very negative image of our school and Ofsted take late arrival at school very seriously indeed. Please help us to show that we are committed to our children being the best they can be by arriving in good time for school.

Thank you for your continued cooperation.

Mr Brown